

**Significant findings of First Aid Risk Assessment
Bluecoat Meres Academy**

Location: Bluecoat Meres Academy		Assessment Serial No:	
Activity: COVID 19- First Aid	Carried out by: Julie Swatton	Date: June 2020	Review Date: July 2020

Hazards	Who might be harmed	Existing Controls (Refer to procedures documented elsewhere where appropriate)	Controls Adequate Yes (Y) or No (N)	Additional controls required	Who is responsible	Date
Incident requiring first aid treatment	ALL children and staff	<ul style="list-style-type: none"> To be treated by the duty first aider or first aid trained member of staff in the designated first aid room - the meeting room in Student Support. For all first aid incidents the first aider should wear PPE: <i>Gloves</i> <i>Surgical face mask</i> <i>Disposable apron</i> If there is risk of splashing to the eyes (eg coughing, spitting or vomiting) then <i>eye goggles</i> should also be worn All incidents to be recorded on SmartLog Minor grazes - student to clean area with antiseptic wipe and apply own plaster 	NO	ELIMINATE RISK: <ul style="list-style-type: none"> At least ONE identified first aider to be on site every day Name of first aid trained staff clearly highlighted on the staff rota to ensure all staff in school, in particular admin, are aware of who to call and their location during the day All first aid incidents are to be reported to admin in the first instance for a first aider to be called (usual procedure for all first aid incidents). The nature of the incident and location of the injured party must be reported to admin PPE equipment in place in the designated first aid room the meeting room in Student Support, for use by first aiders. All PPE items to be disposed of safely in the designated sealed bin. First aiders to pay careful attention to hand hygiene etc as well as use of PPE 	SLT/Admin	1 June 2020
Suspected Covid 19 infection	ALL children and staff	<ul style="list-style-type: none"> First aider responding to the possible infection to wear PPE: <i>Gloves</i> <i>Surgical face mask</i> <i>Disposable apron</i> <i>(Eye goggles)</i> First aider to check temperature using laser thermometer 	NO	ELIMINATE RISK: <ul style="list-style-type: none"> PPE equipment in place in the designated first aid room, the meeting room in Student Support, for use by first aiders. All PPE items to be disposed of safely in the designated sealed bin. First aiders to pay careful attention to hand hygiene etc as well as use of PPE 	SLT/ admin	1 June 2020

		<ul style="list-style-type: none"> • All incidents to be recorded on SmartLog • Reported to SLT as soon as possible • Child to be isolated in the ILU with the member of staff wearing PPE with 2m distance where possible • Parent to be called to collect as soon as possible • Parent to be informed to follow government advice regarding isolation and testing 		<ul style="list-style-type: none"> • Cleaning of areas that may be contaminated. 		
Contamination of surfaces	ALL Members of staff	<ul style="list-style-type: none"> • Disinfectant and cleaning products. • Daily cleaning of all surfaces and cleaning as required throughout the day 	NO	ELIMINATE RISK: <ul style="list-style-type: none"> • ALL interfaces, including IT used to record incidents, to be wiped with disinfectant to prevent infection 	First Aid Staff/Site Team	1 June 2020
Child becoming ill at school with undeterminable symptoms	ALL children and staff	<ul style="list-style-type: none"> • If a child becomes unwell during the school day they should be isolated in the meeting room in the ILU with one member of staff wearing PPE with 2m distance where possible • First aider to check temperature using laser thermometer • Call to be made home to ask parent to collect. • SLT duty to be informed as soon as possible. • Parents to be informed to follow government advice regarding symptoms, isolation and testing 	NO	ELIMINATE RISK: <ul style="list-style-type: none"> • Parents and staff need to be highly alert to any possible symptoms • Posters explaining symptoms to be clearly displayed and parents given information on academy website • Use of PPE for any staff who need to care for students with possible symptoms until they leave school • Safe disposal of PPE items in the designated sealed bin • Cleaning of areas that may be contaminated and room not to be re-used until cleaned • Reasons for student's illness confirmed to academy prior to their return 	SLT	1 June 2020