



5 October 2021

Dear Parent/Carer

YEAR 11 PARENTS' EVENING - Thursday 4 November 2021

It is with great pleasure that I would like to invite you and your child to the Year 11 Parents' Evening on Thursday 4 November, which will take place remotely between 4.00pm and 6.00pm. This is a very important event where you can book appointments with staff members to discuss your child's progress.

The Academy has introduced a new, easy to use online appointment system called SchoolCloud. This allows you to choose your own appointment times with subject teachers and receive an email confirming your appointments. To book your appointment please follow this link: <https://wgsa.schoolcloud.co.uk/>. You will need to enter yours and your child's details to create your account. More information on how to login and access your appointment is on this link on our website:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>. If you have any difficulty accessing or creating your account, please contact the main office on 01476 405200 or by email to office@wgacademy.org.uk.

On the evening, please ensure you are logged into SchoolCloud in good time (at least 5 minutes before your first appointment) as the platform does not allow teachers or parents to change appointment times once the evening is underway, or extend the time for any appointment. To ensure the punctual running of the evening, appointments automatically end once the allocated time has expired. SchoolCloud recommend that parents use a compatible web browser such as Safari, Chrome, Microsoft Edge or Firefox, as it is not possible to access the meetings via Internet Explorer.

We look forward to meeting you on the evening.

Yours faithfully

Ms C Barber
Head of Academies