



WEST GRANTHAM

Church of England Secondary Academy

NO SMOKING POLICY

Review cycle:	Two yearly
Reviewed by:	Operations Manager
Approved by:	Interim Executive Board

VERSION	DATE	AUTHOR	CHANGES
1	10 March 2023	Julie Swatton	New policy
2	February 2025	Julie Rickerby	'Students' section added

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Aims

The Academy acknowledges that smoking and breathing other people's smoke is a health hazard and therefore smoking in public places is banned to protect both students and staff from the harmful effects of smoke. This policy also covers the use of e-cigarettes as they encourage an addiction to nicotine and promote smoking.

This policy aims to:

- Ensure that the health and safety risks created by smoking are managed and that students, staff and others are not exposed to other people's tobacco smoke.
- To prevent smoking on the Academy site and the surrounding area near the Academy by staff and students
- To help and encourage employees who want to stop smoking achieve their goal
- To comply with all the requirements of the smoke free law

Academy Environment

The Academy site is an entirely smoke free environment. Smoking, including the use of e-cigarettes, together with liquid nicotine and similar appliances is not permitted on the Academy grounds or in any part of the Academy building. This includes Academy events held outside normal Academy hours, or at any time when a student is wearing Academy uniform, regardless of location, including travelling to or from the Academy.

This policy applies to staff, students, parents, visitors and contractors when they are on the Academy site. Organisations and clubs who use the Academy premises outside of Academy hours are expected to adhere to the Academy's No Smoking Policy.

All transport provided by the Academy is smoke free and will display the compulsory signage as required by the Health Act 2006.

All staff and volunteers who accompany students on off-site activities must not smoke in front of students or on the transport used for the activity.

Staff and Volunteers

All staff must have a clear and detailed understanding of the damage that smoking and second-hand smoke can do to health and have responsibility in the promotion of non-smoking to students.

The Academy views the role of members of staff as crucial in discouraging students from smoking. Breaches of this policy will be subject to disciplinary procedures.

Students

If a student is suspected of being in possession of cigarettes or an e-cigarette, the Academy will adhere to its Behaviour Policy, section 7.6.

Contractors, Visitors and Other Users of the Academy Site

All contractors, parents, visitors and users of the Academy site will be informed of the Academy's No Smoking Policy on signing in at Reception and are not permitted to smoke anywhere on the Academy site.

Signage will act as a reminder.

Contractors, parents, visitors and users of the Academy site should be discouraged from smoking at exits and entrances to the Academy grounds, especially in view of students.

Breaches of the Academy's No Smoking Policy by contractors should be reported to the relevant company via the Site Manager.

Persistent breaches will result in exclusion from the site.

Help to stop smoking

The NHS offers a range of free services to help smokers give up. Visit www.nhs.uk/smokefree or call the NHS Smoking Helpline on 0300 123 1044 for details.

Monitoring, Evaluation and Review

The Leadership Team will ensure that all staff take responsibility for implementing and regularly monitoring students, staff and other adults using the Academy site to ensure compliance.

The Executive Principal and Leadership Team will review and monitor the tutorial programme and PSHE curriculum to ensure they are providing education on the dangers of smoking and second-hand smoke, including e-cigarettes, together with liquid nicotine and similar appliances emphasising the benefits of not smoking.

The Academy acknowledges that smoking is an addiction and will ensure that adequate support will be made available to those who want to quit.

Those who do not comply with the smoke free law may also be liable to a fixed penalty fine and possible criminal prosecution.

The Governing Body will review this policy and assess its implementation and effectiveness regularly. The policy will be promoted and implemented throughout the Academy.

This policy is available on the Academy website and links to the following policies:

- Health and Safety
- Behaviour