

OUR MISSION



Deliver a world-class education that equips children for an aspirational future of life-long learning.

Equip our students with a strong foundation built on Christian values.



Celebrate the Christian faith through education, worship and personal exploration.

Place no limits on what can be achieved, ensuring opportunities are not restricted by self-belief or circumstance.



Provide knowledge, skills and experiences that enable our students to make meaningful choices.



Develop positive and conscientious global citizens of great character, who take responsibility for their future.



Provide a safe and inclusive learning environment where all can thrive.



WEST GRANTHAM

Church of England Secondary Academy

NEW STUDENT INFORMATION BOOKLET 2026/27

Executive Principal: Ms Clare Barber

Head of School: Mrs Kirsty Kuffour

The West Grantham Church of England Secondary Academy
The Avenue, Dysart Road, Grantham, Lincolnshire NG31 7PX
Telephone: 01476 405200 Email: office@wgacademy.org.uk
www.wgacademy.org.uk



DIOCESE OF SOUTHWELL
& NOTTINGHAM
MULTI ACADEMY TRUST

WELCOME TO THE WEST GRANTHAM CHURCH OF ENGLAND SECONDARY ACADEMY

I am very proud to be the Executive Headteacher of this fantastic school, supported by the Diocese of Southwell and Nottingham Multi Academy Trust.

Our mission is to provide outstanding provision for all our pupils and support them through every stage of their journey with us. We believe that education is more than academic; we are successful because we work as a family, supporting academic and pastoral needs to develop inquisitive, resilient and well-rounded students who reach their full potential. We work hard to inspire and nurture our students, whatever their age, so that they feel both safe to explore their education and challenged to succeed at every level.

I am also incredibly fortunate to serve this community and we believe that students deserve the best, so that they go on to become successful people, whatever their chosen field.

Children at our academy can expect staff to believe in them; to break down barriers and improve progress. Our curriculum is broad and balanced and caters to the needs of the individual student, including a range of extra-curricular activities to support further interests.

We develop exceptional students, and we welcome visitors to our school, to see for themselves.

Ms C Barber
Executive Principal



PARENT/CARER ADMISSION CHECKLIST

- Complete and return forms to the Academy as soon as possible:
 - Admission form
 - Acceptable Use Agreement
 - Medical and allergy information
 - Photo and media consent
 - Local area visit consent
 - ICT permission
 - FSM and Pupil Premium Application
- Buy school uniform and label all uniform items
- Create online payment system account
- Create parent messaging account

STUDENT CHECKLIST

- Check I have all my equipment ready for my first day
- Read through my Student Planner and familiarise myself with the Academy Day
- Check which Tutor Group I am in
- Familiarise myself with my timetable
- Find out where my Tutor room is and which classrooms my lessons are in



REWARDS

Students earn positive points during their time at the Academy. These can be awarded at any time during the school day, either in lessons or for positive behaviour in the school community. These points will be awarded by staff, and parents and students will be able to view the points awarded, and the reasons for them, on My Child At School.

Students have the option every half-term to “cash-in” their points for an experience of their choice. These vary from an arts and crafts afternoon, a movie afternoon, a sports afternoon or a games afternoon in the library.

TUTOR TIME

Each day starts with a 30-minute Tutor Time where students have time to build positive relationships with their Tutor and Tutor Group. Each day there is a timetabled Tutor Group activity including Collective Worship, personal reflection and interventions/support for both reading and numeracy, alongside planner checks and bespoke support from tutors. Every Friday morning, Tutor Time is extended to 45 minutes and all students take part in our Enrichment Programme.

ACADEMY DAY

| Key Stage 3 (Years 7, 8 and 9) | | Key Stage 4 (Years 10 and 11) | |
|-----------------------------------|--------------------|----------------------------------|--------------------|
| Tutor Time | 8.30am to 9.00am | Tutor Time | 8.30am to 9.00am |
| Period 1 | 9.00am to 10.20am | Period 1 | 9.00am to 10.20am |
| Break | 10.20am to 10.35am | Period 2 | 10.20am to 11.45am |
| Period 2 | 10.35am to 12.00pm | Break | 11.45am to 12.00pm |
| Lunch | 12.00pm to 12.30pm | Period 3 | 12.00pm to 1.15pm |
| Period 3 | 12.30pm to 1.45pm | Lunch | 1.15pm to 1.45pm |
| Period 4 | 1.45pm to 3.00pm | Period 4 | 1.45pm to 3.00pm |

FIRST DAY AT THE ACADEMY

From their very first day at the Academy our priority is to make your child feel welcome and part of the West Grantham family. We will ensure that your child’s transition into the Academy is as smooth as possible.

If your child is joining us in year 7, they should arrive at reception at 8.30am on the first day of term in September. They will be greeted by the senior leadership team and taken to their Tutor Group.

If your child is joining us midyear from another school, they should arrive at 8.30am on their first day. They will be greeted by a member of the pastoral team

All new students should bring with them their school bag, fully equipped pencil case, and their PE kit.

We recommend that you send your child to school with a packed lunch on their first day to allow time for their online payment account to be set up. If your child is entitled to a free school meal we will provide them with a hot school dinner from their first day. Students are also encouraged to bring a plastic bottle to refill with water.



UNIFORM

Our uniform expectations are high, and we expect all students to look smart and presentable at all times. Below are the uniform items you will need to purchase ready for your child to start at the Academy.

Students must wear their blazers at all times whilst in school. Students must wear their PE kit for all sporting activities and PE lessons.

- Navy blazer with Academy logo*
- Light blue long/short sheet formal blouse/shirt
- Navy Academy tie*
- Mid-grey pleated knee length skirt/mid-grey cotton formal tailored school trousers
- Plain mid-grey formal trousers
- Plain grey or black socks/tights
- Plain grey V-neck knitwear (optional)
- Plain black formal shoes (no heels, boots, plimsolls or trainers)
- Formal outdoor coat
- Hair accessories should be plain black, grey or navy

The PE Department maintain the Academy's high standards of uniform at all times. Therefore, students are required to bring the required kit to **ALL** of their Physical Education lessons.

- Navy PE top with logo*
- Navy shorts/skirt*
- Navy sports socks
- Sports trainers
- Navy outdoor sports top (optional)

* compulsory items.

For further details on our uniform policy and the full list of uniform items and where you can buy them, please visit our website: <https://www.wgacademy.org.uk/parents/uniform/>. Uniform items can be purchased online via our website or instore at Downtown Stores, Grantham.



ONLINE PAYMENTS

All payments are made through our cashless system, My Child At School. We do not accept cash payments. This system enables parents/carers to securely pay for their child's lunch, trips, and equipment. You will be issued with unique registration details to create your account.

WEBSITE AND SOCIAL MEDIA

We regularly update our website with information about the Academy. Our website address is www.wgacademy.org.uk. We also post good news and information on Facebook and Twitter:



@West Grantham Secondary



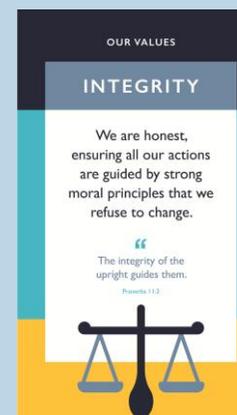
@WGSecondaryAcad

ADMISSION INFORMATION AND CONSENT

We ask that you complete and return your child's admission form at your earliest convenience and return it to the academy. It is important that every section of the form is completed in full.

As part of our admissions process, we ask for, photo and media permission, local area visit consent and ICT permission. Please ensure that you complete all of these forms and return them to the school with the admission form.

We also ask for medical and allergy information. It is essential that you provide us with as much information as you can about your child's medical history and keep us updated with your child's medical information at all times.



PARENTAL COMMUNICATION

We collaborate with parents and carers to build good relationships. Our aim is to keep all parents and carers updated on life at the academy via our parent app (My Child At School). Through this app you will be able to see your child's timetable, progress report, attendance record, and their behaviour (positive and negative), including points and detentions. We will also use this app to communicate notifications to you. To do this, please ensure we have your update to date email and mobile number for all parent/carer contacts who wish to access their child's information and receive notifications.

Parents/carers also have the opportunity to meet with their child's class teachers and discuss their progress at our year group parents' evenings. You will receive an invite via our parent app and will be able to book appointments via our online booking system on My Child At School.

REPORTS

The Academy formally assesses students twice a year, and this data is reported to you via our parent app, MCAS. You are able to contact your child's Tutor to discuss any concerns you have about your child's progress report.

HOMEWORK

Homework is an important part of school life, and all students are expected to do extra study at home. There is a homework timetable in place (which will be available at the start of term), and students are expected to write their homework in their Student Planner and ask their parents to sign their planner each week to confirm they have completed it.

Homework is set to:

- Encourage pupils to develop effective study skills and time management techniques and the self-discipline needed to be lifelong learners.
- Consolidate, reinforce, and extend the material cover
- Prepare students for new learning activities.
- Enhance opportunities for independent learning
- Involve parents and carers in pupil learning.
- Create channels for home-school dialogue



TERM DATES

TERM DATES WGS A

| 2025/2026 | MON | TUE | WED | THU | FRI | Days |
|--------------|-----|-----|-----|-----|-----|--------------|
| AUG | 25 | 26 | 27 | 28 | 29 | TERM 1 33 |
| SEPT | 1 | 2 | 3 | 4 | 5 | |
| | 8 | 9 | 10 | 11 | 12 | |
| | 15 | 16 | 17 | 18 | 19 | |
| | 22 | 23 | 24 | 25 | 26 | |
| SEPT/OCT | 29 | 30 | 1 | 2 | 3 | |
| | 6 | 7 | 8 | 9 | 10 | |
| | 13 | 14 | 15 | 16 | 17 | |
| | 20 | 21 | 22 | 23 | 24 | TERM 2 35 |
| | 27 | 28 | 29 | 30 | 31 | |
| NOV | 3 | 4 | 5 | 6 | 7 | |
| | 10 | 11 | 12 | 13 | 14 | |
| | 17 | 18 | 19 | 20 | 21 | |
| | 24 | 25 | 26 | 27 | 28 | |
| DEC | 1 | 2 | 3 | 4 | 5 | |
| | 8 | 9 | 10 | 11 | 12 | |
| | 15 | 16 | 14 | 18 | 19 | TERM 3 30 |
| | 22 | 23 | 24 | 25 | 26 | |
| DEC/JAN 2026 | 29 | 30 | 31 | 1 | 2 | |
| | 5 | 6 | 7 | 8 | 9 | |
| | 12 | 13 | 14 | 15 | 16 | |
| | 19 | 20 | 21 | 22 | 23 | |
| | 26 | 27 | 28 | 20 | 30 | |
| FEB | 2 | 3 | 4 | 5 | 6 | |
| | 9 | 10 | 11 | 12 | 13 | TERM 4 23 |
| | 16 | 17 | 18 | 19 | 20 | |
| | 23 | 24 | 25 | 26 | 27 | |
| MAR | 2 | 3 | 4 | 5 | 6 | |
| | 9 | 10 | 11 | 12 | 13 | |
| | 16 | 17 | 18 | 19 | 20 | |
| | 23 | 24 | 25 | 26 | 27 | |
| MAR/APR | 30 | 31 | 1 | 2 | 3 | |
| | 6 | 7 | 8 | 9 | 10 | TERM 5 29 |
| | 13 | 14 | 15 | 16 | 17 | |
| | 20 | 21 | 22 | 23 | 24 | |
| APR/MAY | 27 | 28 | 29 | 30 | 1 | |
| | 4 | 5 | 6 | 7 | 8 | |
| | 11 | 12 | 13 | 14 | 15 | |
| | 18 | 19 | 20 | 21 | 22 | |
| | 25 | 26 | 27 | 28 | 29 | |
| JUN | 1 | 2 | 3 | 4 | 5 | TERM 6 40 |
| | 8 | 9 | 10 | 11 | 12 | |
| | 15 | 16 | 17 | 18 | 19 | |
| | 22 | 23 | 24 | 25 | 26 | |
| JUN/JULY | 29 | 30 | 1 | 2 | 3 | |
| | 6 | 7 | 8 | 9 | 10 | |
| | 13 | 14 | 15 | 16 | 17 | |
| | 20 | 21 | 22 | 23 | 24 | |
| | 27 | | | | | |

| | |
|--------------|--------|
| Teaching | Green |
| Inset | Yellow |
| Holiday | Red |
| Bank Holiday | Blue |